



**APPENDIX N**

**PLANNING AGENCY REVIEW  
COMMENTS AND RESPONSES**



369 East Park Drive  
Harrisburg, PA 17111  
(717) 564-1121  
FAX (717) 564-1158  
www.hrg-inc.com

*VIA CERTIFIED MAIL  
RETURN RECEIPT REQUESTED*

May 5, 2017

Mr. Barry L. Church  
President of Borough Council  
Borough of Shinglehouse  
P.O. Box 156  
Shinglehouse, PA 16748

Re: Borough of Shinglehouse  
Wastewater Treatment Plant Phase I Improvements  
Shinglehouse Borough, Potter County

Dear Mr. Church:

In accordance with Pennsylvania Act 14, this letter serves as your notification that the Borough of Shinglehouse (Borough) will file an application to the Pennsylvania Department of Environmental Protection (DEP) for a Water Quality Management Part II Permit for their proposed Wastewater Treatment Plant (WWTP) Phase I Improvements Project (Project).

The Project involves the permitting and construction of an upgrade to the Borough's WWTP located on Wolcott Avenue, Shinglehouse, Pennsylvania, to include the following improvements:

- Installation of a new vertical fine screen
- Rehabilitation of the existing influent pump station
- Installation of a new grit removal facility
- Replacement of the chemical feed equipment for disinfection

The purpose of these upgrades is to address aging equipment and effectively remove grit and other debris (such as rags and refuse) from the WWTP prior to the biological and chemical processing of the wastewater. The upgraded WWTP will continue to serve the existing Borough service areas. All proposed work will take place at the existing WWTP in Shinglehouse Borough.

Shinglehouse Borough  
May 5, 2017  
Page 2

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If you have any questions or concerns, please contact me.

Very truly yours,

**Herbert, Rowland & Grubic, Inc.**

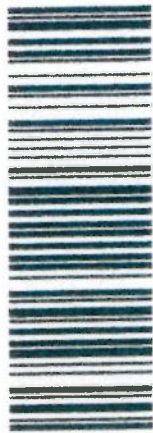


Joshua T. Fox, P.E.  
Regional Service Group Manager

JJH/JTF/rb  
R004004.0428  
P:\0040\004004\_0428\Admin\Permits\WQM Part II\2017.05.05 Act 14 Shinglehouse Borough.doc

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| Total Pk  | Mr. Barry L. Church<br>President of Borough Council |
| Sent To   | Borough of Shinglehouse                             |
| Street  | 318 West Honeoye Stree                              |
| City, St  | Shinglehouse, PA 16748                              |

PS Form 8800, April 2015 PSN 7530-02-000-9047 **See Reverse for Instructions**

| SENDER: COMPLETE THIS SECTION  | COMPLETE THIS SECTION ON DELIVERY   |  |   |  |   |   |  |   |  |  |  |  |   |                                       |  |  |  |
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| <ul style="list-style-type: none"> <li>Complete items 1, 2, and 3.</li> <li>Print your name and address on the reverse so that we can return the card to you.</li> <li>Attach this card to the back of the mailpiece, or on the front if space permits.</li> </ul> <p>1. Article Addressed to:</p> <p>Mr. Barry L. Church<br/>             President of Borough Council<br/>             Borough of Shinglehouse<br/>             318 West Honeoye Stree<br/>             Shinglehouse, PA 16748</p> <p>9590 9402 2104 6132 4170 27</p> <p>2. Article Number (Transfer from service label)<br/>             7016 1970 0000 5211 6534</p> | <p>A. Signature<br/> <b>X</b> <input type="checkbox"/> Agent<br/> <input type="checkbox"/> Addressee</p> <p>B. Received by (Printed Name) C. Date of Delivery</p> <p>D. Is delivery address different from item 1? <input type="checkbox"/> Yes<br/>             If YES, enter delivery address below: <input type="checkbox"/> No</p> <p>3. Service Type</p> <table border="0"> <tr> <td><input type="checkbox"/> Adult Signature</td> <td><input type="checkbox"/> Priority Mail Express®</td> </tr> <tr> <td><input type="checkbox"/> Adult Signature Restricted Delivery</td> <td><input type="checkbox"/> Registered Mail™</td> </tr> <tr> <td><input checked="" type="checkbox"/> Certified Mail®</td> <td><input type="checkbox"/> Registered Mail Restricted Delivery</td> </tr> <tr> <td><input type="checkbox"/> Certified Mail Restricted Delivery</td> <td><input checked="" type="checkbox"/> Return Receipt for Merchandise</td> </tr> <tr> <td><input type="checkbox"/> Collect on Delivery</td> <td><input type="checkbox"/> Signature Confirmation™</td> </tr> <tr> <td><input type="checkbox"/> Collect on Delivery Restricted Delivery</td> <td><input type="checkbox"/> Signature Confirmation Restricted Delivery</td> </tr> <tr> <td><input type="checkbox"/> Insured Mail</td> <td></td> </tr> <tr> <td><input type="checkbox"/> Insured Mail Restricted Delivery (over \$500)</td> <td></td> </tr> </table> | <input type="checkbox"/> Adult Signature | <input type="checkbox"/> Priority Mail Express® | <input type="checkbox"/> Adult Signature Restricted Delivery | <input type="checkbox"/> Registered Mail™ | <input checked="" type="checkbox"/> Certified Mail® | <input type="checkbox"/> Registered Mail Restricted Delivery | <input type="checkbox"/> Certified Mail Restricted Delivery | <input checked="" type="checkbox"/> Return Receipt for Merchandise | <input type="checkbox"/> Collect on Delivery | <input type="checkbox"/> Signature Confirmation™ | <input type="checkbox"/> Collect on Delivery Restricted Delivery | <input type="checkbox"/> Signature Confirmation Restricted Delivery | <input type="checkbox"/> Insured Mail |  | <input type="checkbox"/> Insured Mail Restricted Delivery (over \$500) |  |
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Mr. Barry L. Church  
President of Borough Council  
Borough of Shinglehouse  
318 West Honeoye Stree  
Shinglehouse, PA 16748



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PS Form 3800, April 2015 PSN 7530-02-000-9047

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Mr. Barry L. Church  
President of Borough Council  
Borough of Shinglehouse  
318 West Honeoye Stree  
Shinglehouse, PA 16748



9590 9402 2104 6132 4170 27

2. Article Number (Transfer from service label)

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PS Form 3811, July 2015 PSN 7530-02-000-9053

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A. Signature

X *Deborah C. Register*

- Agent  
 Addressee

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Deborah C Register

C. Date of Delivery

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- Collect on Delivery Restricted Delivery
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Harrisburg, PA 17111  
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*VIA CERTIFIED MAIL  
RETURN RECEIPT REQUESTED*

May 5, 2017

Potter County Board of Commissioners  
Gunzburger Building  
One North Main Street, Suite 207  
Coudersport, PA 16915

Re: Borough of Shinglehouse  
Wastewater Treatment Plant Phase I Improvements  
Shinglehouse Borough, Potter County

Dear Commissioners:

In accordance with Pennsylvania Act 14, this letter serves as your notification that the Borough of Shinglehouse (Borough) will file an application to the Pennsylvania Department of Environmental Protection (DEP) for a Water Quality Management Part II Permit for their proposed Wastewater Treatment Plant (WWTP) Phase I Improvements Project (Project).

The Project involves the permitting and construction of an upgrade to the Borough's WWTP located on Wolcott Avenue, Shinglehouse, Pennsylvania, to include the following improvements:

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If you have any questions or concerns, please contact me.

Very truly yours,

**Herbert, Rowland & Grubic, Inc.**



Joshua T. Fox, P.E.  
Regional Service Group Manager

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R004004.0428

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Street and \_\_\_\_\_

City, State \_\_\_\_\_

Potter County Board of Commissioners  
 Gunzburger Building  
 One North Main Street, Suite 207  
 Coudersport, PA 16915

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 Gunzburger Building  
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 Addressee  
 Dawn Woster

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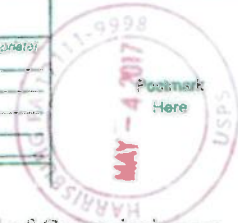
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Adult Signature Restricted Delivery \$ \_\_\_\_\_



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 Street and  
 City, State

Potter County Board of Commissioners  
 Gunzburger Building  
 One North Main Street, Suite 207  
 Coudersport, PA 16915

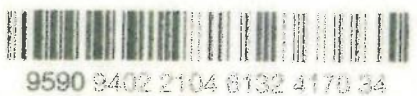
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A. Signature  
 Dawn Woster  Agent  
 Addressee

B. Received by (Printed Name)  
 Dawn Woster

C. Date of Delivery  
 5/08/17

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*VIA CERTIFIED MAIL  
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May 5, 2017

Sharon Township Supervisors  
RR 1 Box 96  
Shinglehouse, PA 16748-9704

Re: Borough of Shinglehouse  
Wastewater Treatment Plant Phase I Improvements  
Shinglehouse Borough, Potter County

Dear Supervisors:

In accordance with Pennsylvania Act 14, this letter serves as your notification that the Borough of Shinglehouse (Borough) will file an application to the Pennsylvania Department of Environmental Protection (DEP) for a Water Quality Management Part II Permit for their proposed Wastewater Treatment Plant (WWTP) Phase I Improvements Project (Project).

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Sharon Township  
May 5, 2017  
Page 2

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Joshua T. Fox, P.E.  
Regional Service Group Manager

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**Sharon Township Supervisors**  
1972 State Route 44 S.  
RR 1 Box 96  
Shinglehouse, PA 16748

PS Form 3800, April 2015 PSN 7530-02-000-9047 See Reverse for Instructions

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| <p>1. Article Addressed to:</p> <p><b>Sharon Township Supervisors</b><br/>1972 State Route 44 S.<br/>RR 1 Box 96<br/>Shinglehouse, PA 16748</p>  | <p><b>B. Received by (Printed Name)</b> <i>Frances Stinson</i></p> <p><b>C. Date of Delivery</b> <i>5/6</i></p>   |
| <p>2. Article Number (Transfer from service label)</p> <p>7016 1970 0000 5211 6527</p>   | <p><b>D. Is delivery address different from item 1?</b> <input type="checkbox"/> Yes<br/>If YES, enter delivery address below: <input type="checkbox"/> No</p>  |
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| <p>PS Form 3811, July 2015 PSN 7530-02-000-9053</p>  | <p>Domestic Return Receipt</p>  |